

**RETURNED GOODS**



CUSTOMER \_\_\_\_\_

DATE \_\_\_\_\_

**INVOICE / SALES #** \_\_\_\_\_

DATE \_\_\_\_\_

**PRODUCTS:**

DESCRIPTION	QTY	PRICE	TOTAL
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**REASON FOR RETURN:**       **DAMAGED**       **DID NOT USE**

EXPLANATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RESOLUTION:**       **CREDIT ON ACCOUNT:**       **Other**  
(See Customer Service For Approval)

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_ CREDIT# \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_